

College Instruction Committee Agenda
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Monday, November 23, 2015

2:15 pm - 4:00 pm

Location: AA216

THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND

2:15-2:20

A. Call To Order with Introduction of Guests

CIC Chair: Gabriela Segade

SS Division Reps: Robert Webster, Norma Valdez-Jimenez

LA Division Reps: Paul DeBolt, Irena Stefanova

LAVA Division Reps: Andrew Kuo/Peter Lock, Rudy Zeller

NSAS Division Reps: Katie Krolkowski, Mark Wong

Curriculum Specialist: Karen Ruskowski

Senior Dean of Instruction (Ex-officio): Donna Floyd

2:20-2:40

B. CONSENT AGENDA ACTION ITEMS

1 November 23 Agenda

2 October 26 Minutes

3 ECHD 140/840N Parent Education – Course number change

4 Political Science 125 – minor changes to content and objectives to meet C-ID requirements

5 ESL 108 – additions to content and objectives to meet Title 5 requirements for orientation and educational planning

C. NON-CONSENT AGENDA ACTION ITEMS

2:40-2:50

1 RE 168 – Real Estate/Property Management: Reactivation; changes to title, course description, objectives, outcomes, and assignments

2:50-3:00

2 ADJUS 223 – Community Relations & Cultural Issues: Changes to content, textbook, and outcomes to meet C-ID guidelines; removal of Speech 120 prerequisite

3:00-3:10

3 Drama 220 – Theater Practice: Course to Discipline, changes to repeatability, course description, SLOs

3:10-3:40

D. Discussion Items

1 Update on curriculum proposal handbook (Gabriela Segade)

2 Trainings needed (DIC, CIC, faculty, administrators)

3:40-4:00

F. Presentations from the public

4:00

H. Adjournment

AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN

CIC Schedule – 2015-2016 academic year

Want to offer a new course or program in Fall 2016? → Submit materials to CIC no later than September 14, 2015¹

Want to offer a new course or program in Spring 2017? → Submit materials to CIC no later than February 8, 2016²

Proposals due to CIC ³	Technical review deadline	CIC agenda posted	CIC MEETING	Deadline for Governing Board Agenda	Governing Board Meeting
August 10	August 13	August 20	August 24	September 8	October 7
August 31	September 3	September 10	September 14	October 13	November 11
September 14	September 17	September 24	September 28		
September 28	October 1	October 8	October 12	November 6	December 9
October 12	October 15	October 22	October 26		
November 9	November 12	November 19	November 23	December 10	January 27
January 11	January 14	January 21	January 25	February 23	March 23
January 25	January 28	February 4	February 8		
February 8	February 11	February 18	February 22	March 29	April 27
February 29	March 3	March 10	March 14		
March 7 ⁴	March 10	March 24	March 28	April 26	May 25
March 28	March 31	April 7	April 11		
April 11	April 14	April 21	April 25	May 24	June 22
April 25	April 28	May 5	May 9		

¹ While we do our best to move proposals through the Committee quickly, we cannot guarantee that we will have a proposal approved by a certain date. The Committee's workload varies, and the number of proposals received sometimes is larger than what can be accomplished in a meeting.

² See footnote 1.

³ Proposals are received by CIC when they have been signed off by department representatives and DIC reviewers, and they have been revised by the faculty originator as appropriate. It is highly recommended that faculty originators monitor the progress of their proposals on CurricUNET and send reminders to reviewers as necessary to ensure that the files are moved up to the CIC level in a timely manner.

⁴ This review was moved forward because of spring break